

# APPLICATION

**CITY OF MISSION VIEJO  
CONSTRUCTION AND DEMOLITION WASTE DIVERSION PLAN  
FOR ENCROACHMENT & GRADING PERMITS  
DEPARTMENT OF PUBLIC WORKS  
(949) 470-3040**



## 1. PROJECT AND APPLICANT INFORMATION

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Project Address: \_\_\_\_\_ Cross-streets: \_\_\_\_\_  
Applicant's Telephone No.: \_\_\_\_\_  
Contractor's Contact Name: \_\_\_\_\_  
Contractor's Telephone No.: \_\_\_\_\_  
Approximate Cubic Yards of Material Removed on Project: \_\_\_\_\_  
Demolition Dates: Start: \_\_\_\_\_ End: \_\_\_\_\_  
Construction Dates: Start: \_\_\_\_\_ End: \_\_\_\_\_

## 2. DESCRIPTION OF DIVERSION PLAN

Briefly state how waste materials will be handled at your job site to ensure salvage/re-use or recycling. Also explain how you will inform your workers/subcontractors of your Waste Diversion Plan requirements and ensure their participation.

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## 3. EXEMPTION

Please fill out the section below if you believe that your project is entitled to an exemption and not required to divert or recycle C&D debris.

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## 4. MATERIAL HANDLING ESTIMATE

Please complete the Material Handling Estimate Worksheet to identify the types of materials, estimated quantities, and how the waste material will be reduced, recycled, or disposed of at your project site. Estimates should be calculated in tons (use the Materials Conversion Worksheet for conversion factors). Fill in the estimated diversion percentage calculated in the Material Handling Estimate Worksheet Section F on line 4A below.

4A. Diversion Percentage Estimate from Section F: \_\_\_\_\_ %  
4B. Is the percentage listed in 4A above greater than or equal to 75%?  YES  NO  
4C. If NO, explain why: \_\_\_\_\_

## 5. VERIFICATION

To the best of my knowledge, the tonnage diversion percentage estimates reported on this form are my best estimate of the disposition of the construction and demolition materials generated at this project site.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_

# APPLICATION

## CITY USE ONLY

Project Description: \_\_\_\_\_

**PLAN APPROVAL STATUS:**

**EXEMPTION STATUS:**

- Approved
- Further explanation needed (see attached)
- Denied

- Exempted Approved
- Exempted Denied

Comments: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# APPLICATION

## MATERIAL HANDLING ESTIMATE WORKSHEET

<b>COLUMN A</b>	List estimated quantities of waste generated for each material type (in tons) from the project. To convert yards to tons, use the Materials Conversion Worksheet.
<b>COLUMNS B, C, &amp; D</b>	List estimated quantities of materials re-used, recycled, or disposed based on Column A quantities.
<b>COLUMN E</b>	State the name of all vendors or facilities used to re-use, recycle, or dispose of materials listed. See example below for cases where more than one facility was used for a particular material type.
<b>COLUMN TOTALS</b>	Add up all material quantities for each column.
<b>SECTION F</b>	Calculate the estimated diversion percentage in the section at the end of this worksheet and enter the percentage on line 4A of the Waste Diversion Plan.

Materials	A Total Waste Generated	B Salvage or Re-Use	C Recycle	D Disposal (Landfill)	E Proposed Destinations
Example: <i>Cardboard</i>	<i>2 tons</i>		<i>1.5</i>	<i>0.5</i>	<i>XYZ Recycling Facility (recycle) Prima Deschecha Landfill (disposal)</i>
Asphalt/Concrete					
Brick/Masonry/Tile					
Cardboard					
Wood					
Metals					
Landscape Debris (do not include dirt)					
Dirt					
Garbage/Trash					
Other					
Other					
<b>Column Totals</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	

**F. DIVERSION PERCENTAGES ESTIMATE:**

		<b>Column B</b>			
+		<b>Column C</b>			
=					
÷		<b>Column A</b>			
=					
x	100				
=	%	Enter this percentage amount to line 4A on Waste Diversion Plan			