DISASTER RECOVERY INITIATIVE 2008 (DRI) PROGRAM APPLICATION

Presidentially Declared 2008 California Wildfire Disasters

City of Mission Viejo DRI Proposed Grant Activities

Administered By

STATE OF CALIFORNIA

Department of Housing and Community Development
Division of Financial Assistance
Community Development Block Grant (CDBG) Program
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Sacramento, CA 95811

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DRI Program Website:
http://www.hcd.ca.gov/fa/cdbg/dri.html

DRI Program E-mail:
DRI@hcd.ca.gov

PLANNING ACTIVITY

A. PLANNING ONLY ACTIVITY INFORMATION:

1. How much is being requested for this activity?

$168,000 (Total Request for 3 Planning Projects)

2. What type of Planning Activity is being proposed?

A. Complete revision and update of the City of Mission Viejo Local Hazard Mitigation Plan
B. Complete revision and update of the City of Mission Viejo Emergency Operations Plan
C. General Plan Safety Element Update

3. Description of activity:

Local Hazard Mitigation Plan (LHMP): The City is applying for $75,000 to update the Local Hazard Mitigation Plan. Local Mitigation Plans must be updated and resubmitted to FEMA for approval every five (5) years in order to continue eligibility for FEMA hazard mitigation assistance programs. The update will involve a comprehensive review and update of each section of the LHMP and a discussion of the results of evaluation of monitoring activities detailed in the Plan Maintenance section of the previously approved plan. Plan updates may validate the information in the previously approved and/or involve a major plan rewrite. A plan update is not an annex to the previously approved plan. The updated plan will serve as a stand-alone plan and replace the previously approved LHMP. It is estimated that the process will take 6-12 months to accomplish.

Emergency Operations Plan (EOP): The City is applying for $75,000 to update the Emergency Operations Plan. The update will involve a complete revision of the various EOP Elements and comply with both Standardized Emergency Management System and the National Incident Management System requirements. This includes update of the Basic Plan and incorporation of NIMS/SEMS principles, Incident Command System (ICS), Threat Summary and Hazard Analysis Update, EOC Activation Procedures, Mutual Aid Procedures and Position Checklists. It is estimated that this process will take 9-12 months to accomplish.

General Plan Public Safety Element Update: The City is applying for $18,000 to update the Safety Element of the General Plan. The update will involve a review and update of the goals and policies in the Safety Element, as well as incorporating changes with respect to the EOP and LHMP projects.

4. Who will carry out this activity?

☑ Jurisdiction (The City of Mission Viejo will be the applicant)
☑ Consultant/Contractor (For-Profit entity)

B. BENEFIT:

The LHMP, EOP and the Public Safety Element projects are considered DRI Planning Grants

NOTE: The Federal Notice that created the 2008 DRI Program includes a waiver that allows Federal CDBG Program Rule Section 24 CFR 570.208 (d)(4) to establish the guidelines for meeting National Objectives. This permits DRI Planning Grants to be deemed to meet the National Objective for Low- and Moderate-Income Persons, Households and Businesses. Additional details may be found in **Appendix C** of the NOFA.

C. NEED FOR ACTIVITY:

The Local Hazard Mitigation Planning process analyzes a community's risk from natural hazards, coordinates available resources, and implements actions to reduce or eliminate risks. A local mitigation plan should be prepared before a disaster to guide risk reduction activities before an event; it should also be reviewed, and amended regularly, so as not to overlook opportunities for vulnerability reduction (mitigation).

Currently, the City is evaluating the feasibility of using LHMP grant funding for a disaster site damaged during the 2005 Winter Storms to prevent further damage to property. It is necessary to have a current plan to receive mitigation funding for this project.

An Emergency Operations Plan (EOP) provides guidance to the City staff during an emergency, developing and updating a plan can bring to light previously unrecognized hazardous conditions that would aggravate an emergency situation. The planning process may bring to light deficiencies, such as the lack of resources (equipment, trained personnel, supplies), or items that can be rectified before an emergency occurs. In addition an emergency plan promotes safety awareness and shows the organization's commitment to the safety of workers.

The lack of an emergency plan could lead to severe losses such as multiple casualties and possible financial collapse of the organization.

Since emergencies will occur, preplanning is necessary to prevent possible disaster. An urgent need for rapid decisions, shortage of time, and lack of resources and trained personnel can lead to chaos during an emergency. Time and circumstances in an emergency mean that normal channels of authority and

communication cannot be relied upon to function routinely. A sound EOP sets the legal and functional foundation to respond to disasters in Californa.

The Public Safety Element of the General Plan is directly concerned with reducing the potential risk of loss of life, injury, property damage, and economic and social dislocation resulting form a disaster, accident of other hazard. As part of the updates to the LHMP and EOP, there is a need to update the Public Safety Element to integrate these two documents into the General Plan.

D. READINESS:

The Emergency Services Manager will serve as the project lead for both the LHMP and EOP planning projects. The Planning Manager will serve as the project leave for the update of the Public Safety Element of the General Plan. The City's executive management team and LHMP Committee are the established working groups that will facilitate the review and oversight functions of the plan updates.

1. **Activity Administrator:**
   How will this activity be administered?

The City of Mission Viejo Emergency Services Manager will serve as Activity Administrator for the LHMP and EOP Projects. The incumbent has been in this position for over 15 years and has overseen previous updates to both the LHMP and the EOP documents. The Emergency Services Manager reports directly to the Assistant City Manager and serves as part of the City's executive management team. Both projects will include working with the existing framework of the City's emergency management and executive management teams and with the LHMP Committee to comply with the LHMP and EOP requirements. The Emergency Services Manager previously served as Chairperson to the Orange County Emergency Management Committee and served as a member on the Orange County Emergency Operations Plan Writing Committee. The City will utilize the services of consultants with extensive experience in EOP and LHMP development.

The Planning Manager in Community Development will serve as the lead on the update of the Public Safety Element of the General Plan. The incumbent has over 20 years of experience in municipal planning and serves as the lead administrator of the City's CDBG program. The City will utilize the services of consultant(s) with extensive experience in General Plan Development.

2. **Sources and Uses Chart:**
   For each activity, applicants must identify the totality of all resources that are anticipated to be utilized in carrying out a specific activity. (NOTE:

PLANNING ACTIVITY

Applicants may re-title and use a Sources & Uses Form from one of the other activity sections)

On the Funding Sources Chart:

- Under "Uses", identify cost categories applicable to the proposed activity.
- Examples include acquisition, plans and specs, fees, construction and other related cost estimates.
- Fill out the columns to the right of the costs with the anticipated resources, by total dollar amount.
- Include the appropriate resource documentation and note the page(s) on the activity-specific Table of Contents under "Sources and Uses".

See Mission Viejo Sources and Uses Form

APPENDIX D: COST CATEGORIES FOR CDBG ACTIVITIES
CITY OF MISSION VIEJO PLANNING GRANT

ALL ACTIVITIES – ALL FUNDING SOURCES

USES	SOURCES						
	STATE OR FEDERAL				OTHER LEVERAGE		
ACTIVITY	State DRI/CDBG	Program Income Available: N/A (all uncommitted RLA funds) Program Income Committed:	Other State Funds	Federal Funds	Local Funds	Private	Totals:
General Admin. (GA)	$ 3,360	$ _____	$ _____	$ _____	$ _____	$ _____	$ 3,360
Activity Delivery (AD)	$ N/A	$ _____	$ _____	$ _____	$ _____	$ _____	$ _____
Local Hazard Mitigation Plan Update (LHMP)	$ 73,500	$ _____	$ _____	$ _____	$ _____	$ _____	$ 73,500
Emergency Operations Plan Update (EOP)	$ 73,500	$ _____	$ _____	$ _____	$ _____	$ _____	$ 73,500
Safety Element Update to General Plan	$ 17,640	$ _____	$ _____	$ _____	$ _____	$ _____	$ 17,640
_____	$ _____	$ _____	$ _____	$ _____	$ _____	$ _____	$ _____
Totals:	$ 168,000	$ _____	$ _____	$ _____	$ _____	$ _____	$ 168,000

CITY OF MISSION VIEJO
CITY COUNCIL

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of Mission Viejo will conduct a public hearing at the respective date and time set forth below to consider the item listed in this notice.

DATE OF HEARING:	MONDAY, JULY 2, 2012
TIME OF HEARING:	6:00 P.M. or soon thereafter
LOCATION OF HEARING:	City Council Chamber, City of Mission Viejo 200 Civic Center Mission Viejo, CA 92691

PROPOSAL:

PUBLIC NOTICE OF SUBMITTAL OF FUNDING PROPOSAL TO THE STATE OF CALIFORNIA UNDER THE 2008 DISASTER RECOVERY INITITIVE (DRI) ALLOCATION

The City of Mission Viejo will submit a funding proposal to the State Community Development Block Grant program for 2008 Disaster Recovery Initiative (DRI) funding on or before July 5, 2012. The City wishes to solicit citizen input prior to submittal of the application.

The City of Mission Viejo is applying for a grant in the amount $168,000 under the 2008 DRI Allocation for Planning Activities including updates to the Local Hazard Mitigation Plan, the Emergency Operations Plan, and the Safety Element of the General Plan in the City of Mission Viejo.

The application and information about DRI funding is available for review in order to give citizens an opportunity to make their comments known. This public information file is available for review at the following address: 200 Civic Center, Mission Viejo, California, 92691 between the hours of 8:00 a.m. and 5:00 p.m. on weekdays and on the City's website (http://www.cityofmissionviejo.org).

The City/County promotes fair housing and makes all programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, or handicap

INVITATION TO BE HEARD:

Those persons desiring to testify in favor of or in opposition to the proposal will be given an opportunity to do so at the public hearing. If you challenge the subject application in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence to the City Council at, or prior to the public hearing. If further information is desired, you may contact Mission Viejo Public Services at 949 470-3017.