

**CITY OF MISSION VIEJO
NOTICE INVITING SEALED BIDS**

**CHEMICALS FOR PUBLIC SWIMMING POOLS AND SPAS
AT THE CITY OF MISSION VIEJO RECREATIONS CENTERS**

NOTICE IS HEREBY GIVEN THAT SEALED PROPOSALS for furnishing all labor, materials, equipment, transportation and other such facilities as may be required by the City of Mission Viejo to furnish public pool chemical supplies for the City of Mission Viejo recreation centers will be received in the Department of the City Clerk, City of Mission Viejo, 200 Civic Center Dr., Mission Viejo, California 92691, up to the hour of 9:30 a.m. on Tuesday, September 19, 2017, at which time they will be publicly opened and read aloud. Each bid must be submitted in a sealed envelope clearly marked on the outside with the name of the bidder and **“TO PROVIDE PUBLIC POOL CHEMICAL SUPPLIES FOR THE CITY OF MISSION VIEJO RECREATION CENTERS LOCATED WITHIN THE CITY OF MISSION VIEJO.”** – c/o City Clerk’s Department.

If there are any questions regarding this project, contact Danny Walsh, Facilities Maintenance Manager for the City of Mission Viejo, at (949) 470-3044.

The public pool chemical supplies agreement(s) will be twenty-four (24) months long, commencing November 1, 2017, and ending June 30, 2019. All work is to be completed in every respect as called for in the Specifications. The City may elect to exercise an extension to renew this contract for one additional term of two (2) years. This renewal is contingent upon satisfactory work being performed by the Contractor.

All of said work is to be performed in accordance with the Specifications, which are available at the Public Works Counter, City of Mission Viejo, 200 Civic Center, Mission Viejo, California 92691-5591, telephone 949 / 470-3040. Copies of said Specifications and Contract Documents are available from the AGENCY at no charge.

Each bid shall specify each and every item as set forth in the Specifications. Any and all exceptions to this specification must be clearly stated in the bid and failure to set forth any item in the Specifications shall be grounds for rejection of the bid.

All proposals must be made upon blank bid forms included herewith or to be obtained from the Office of the City Clerk. All proposals must give the price proposed, and must be signed by the bidder with his address. If the proposal is made by an individual, his name and post office address must be shown. If made by a firm or partnership, the name and post office address of each member of the firm or partnership must be shown. If made by a corporation, the proposal must show the name of the state under the laws of which the corporation was chartered and the names, titles, and business addresses of the President, Secretary, and Treasurer.

The work to be done consists of furnishing all materials, equipment and incidentals as required by the Specifications and Contract Documents for the above-stated project. Contact Raul Villalobos at (949) 470-3042 for questions regarding the Specifications and/or Contract Documents.

Any contract entered into pursuant to this notice will incorporate the provisions of the State Labor Code. Compliance with the prevailing rates of wages and apprenticeship employment standards established by the State Director of Industrial Relations will be required. Affirmative action to

ensure against discrimination in employment practices on the basis of race, color, national origin, ancestry, sex or religion will also be required.

The AGENCY hereby affirmatively ensures that minority business enterprises will be afforded full opportunity to submit bids in response to this notice and will not be discriminated against on the basis of race, color, national origin, ancestry, sex or religion in any consideration leading to the award of contract.

Bids must be prepared on the approved proposal forms in conformance with the Instructions to Bidders and submitted in a sealed envelope plainly marked on the outside "**TO PROVIDE PUBLIC POOL CHEMICAL SUPPLIES FOR THE CITY OF MISSION VIEJO RECREATION CENTERS LOCATED WITHIN THE CITY OF MISSION VIEJO-DO NOT OPEN WITH REGULAR MAIL**".

The AGENCY reserves the right to reject any or all bids, to waive any irregularity, to accept any bid or portion thereof, and to take all bids under advisement for a period of ninety (90) days. No bid will be accepted from a contractor who has not been licensed in accordance with the provisions of Chapter 9, Division III, of the Business and Professions Code of the State of California at the time the bid is submitted. Your attention is also directed to Section 7028.15(e) of the Business and Professions Code.

Dated this 1st day of September, 2017.

By: _____ /s/
Karen Hamman
City Clerk

City of Mission Viejo
200 Civic Center
Mission Viejo, California 92691-5591