CITY OF MISSION VIEJO
TRACT/PARCEL MAP SUBMITTAL SHEET

TRACT/PARCEL MAP NO.:____________________
LOTS: ________________________________ LOG NO.: ____________________________
TENTATIVE TRACT/PM NO.: _______________ EOT: ______________________________
SUBMITTED BY: ________________________ CHECKED BY: ________________________
COMPANY: ____________________________ RECEIVED BY: _________________________
TELEPHONE: ___________________________ DATE: ________________________________

THE FOLLOWING ITEMS MUST ACCOMPANY EACH SUBMITTAL:

FIRST CHECK
☐ 4 Sets of bluelines (must be signed)
☐ 2 Copies of current title report
☐ Full set of boundary and lot closures
☐ 2 Approved tentative maps
☐ 2 Signed conditions of approval
☐ 2 Approved street name documents
☐ Complete documentation (deeds, record maps, easements)
☐ Map check deposit of $8,000
  Receipt #______________

SUBSEQUENT CHECKS
☐ 3 Sets of bluelines
☐ 1 Previous check print
☐ All waiver letters required by §66436

FINAL SUBMITTAL FOR CITY APPROVAL
☐ Originals
  ☐ 4 Bluelines (folded)
  ☐ Final Title Report
  ☐ Checklist of conditions
  ☐ 3 Sets of bonds and agreements
  ☐ Payment of map check fees

REQUIRED MAPS AFTER RECORDED
☐ Duplicate Mylar set of recorded map
☐ 2 CDs containing TIFF-format, 300-dpi files placed in separate envelopes for the City’s files