



CITY OF MISSION VIEJO
COMMUNITY DEVELOPMENT DEPARTMENT
Division of Building and Safety
200 Civic Center
Mission Viejo, CA 92691
Phone: (949) 470-3054

NEW BUSINESSES

The City of Mission Viejo does not issue Business Licenses. However, some businesses require business permits/licenses (such as massage therapy, tattoo parlors, street vendors, door-to-door solicitors, mobile X-rays, and snack bars). Permits are issued by the Code Enforcement Department at City Hall. Home based businesses need to call that department at (949) 470-3055 to inquire about rules and regulations. In addition, there is a handout with general information available at the front counter in the Community Development Department.

A Certificate of Occupancy is required if the business is in a commercial building (not home-based). This Certificate is obtained through the Building and Safety Department at (949)470-3054.

In addition, anyone starting a new business or filing for a fictitious business name statement should contact the Orange County Clerk located at 630 N. Broadway in Santa Ana, CA 92702, Bldg. 12, Room 106, phone number (714) 834-2889.