

CITY OF MISSION VIEJO

NOTICE INVITING BIDS

PURCHASE OF CHEMICALS FOR PUBLIC POOLS AND SPAS AT CITY OF MISSION VIEJO RECREATION CENTERS

NOTICE IS HEREBY GIVEN that sealed bids will be received by the **City of Mission Viejo**, as “AGENCY,” for furnishing all materials, equipment, tools, labor and incidentals as required for the above-stated project in strict accordance with the specifications and drawings on file at the office of the City Clerk of the **City of Mission Viejo**.

Bids will be received in the Council Chamber, 200 Civic Center, City of Mission Viejo, until the hour of **11:00 a.m. on June 14, 2021**, at which time and place the bids will be publicly opened and read aloud. Bids shall be submitted in sealed envelopes marked on the outside, **"SEALED BID FOR PURCHASE OF CHEMICALS FOR PUBLIC POOLS AND SPAS AT CITY OF MISSION VIEJO RECREATION CENTERS"**

The Work to be constructed under the Contract is located in the **City of Mission Viejo**. The Work to be performed consists of furnishing all materials, equipment, tools, labor, and incidentals as required by the Plans, Specifications, and Contract Documents for the above-stated Contract. The general items of Work to be done hereunder consist of:

Chemicals for public swimming pools and spas at City of Mission Viejo Recreation Centers:

- Marguerite Aquatics Center, 27474 Casta Del Sol, Mission Viejo, CA 92692
- Montanoso Recreation Center, 25800 Montanoso Drive, Mission Viejo, CA 92691
- Sierra Recreation Center, 26887 Recodo Lane, Mission Viejo, CA, 92691

The Agency reserves the right, after opening bids, to reject any or all bids, or to make award to the lowest responsive and responsible bidder and reject all other bids; to waive any informality in the bidding; and to take all bids under advisement for a period of ninety (90) days. Bids will be compared on the basis of the Engineer's estimate of the quantities of the several items of Work as shown on the Bid Sheets. Only such plans, specifications, and items of work as are appropriate shall apply to the Work as bid.

- A **MANDATORY** pre-bid meeting will be held on **June 8, 2021, at 10:30 a.m. at the Marguerite Aquatics Center, 27474 Casta Del Sol, Mission Viejo, CA 92692**

Failure to attend the mandatory pre-bid meeting will cause all non-attending bidders to be deemed non-responsive and their bid package shall not be further considered by the City for any reason. The bid submittal shall be held for seven (7) days for pick-up by the bidder who submitted it and if not picked up, then shall be disposed of in a public trash receptacle. The City, in its sole

discretion, may retain and immediately draw down on the bid bond, in whole or part, to compensate it for the time expended on reviewing the bid package as submitted.

Each bid must be accompanied by all required pages of the Proposal (see Instructions to Bidders), including a certified or cashier's check, or a corporate surety bond on the form furnished by the AGENCY, as a guarantee that the bidder will, if an award is made to him in accordance with the terms of his bid, promptly secure workmen's compensation insurance and liability insurance, execute a contract in the required form, and furnish satisfactory bonds for the faithful performance of the contract and for the payment of claims of material and laborers thereunder. Said check or bidder's bond shall be in an amount not less than 10% of the amount of the bid.

The successful bidder will be allowed to substitute securities or establish an escrow in lieu of retainage, pursuant to Public Contract Code Section 22300, and as described in the Agreement Between Agency and Contractor and General Conditions.

The City of Mission Viejo hereby notifies all bidders that it will affirmatively ensure that in any Contract entered into pursuant to this advertisement, Disadvantaged Business and Underutilized Disadvantaged Business Enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, creed, color, or national origin in consideration for an award.

A full set of drawings and specifications is available for inspection without charge at the public counter of the City Hall of the **City of Mission Viejo** or can be emailed upon request. Email requests must be sent to Danny Walsh, Public Services Facilities Maintenance Manager, at dwalsh@cityofmissionviejo.org

Complete sets (at no cost) of said Contract Documents may be obtained from the **City of Mission Viejo**, 200 Civic Center, Building Counter, (first floor) Mission Viejo, California 92691, 949-470-3040. For additional information, contact the Public Services Facilities Maintenance Manager, Danny Walsh, at 949-470-3044.

Dated this 3rd day of June, 2021.

/s/

Kimberly Schmitt
City Clerk

City of Mission Viejo
200 Civic Center
Mission Viejo, California 92691