



## City of Mission Viejo Master Fee Schedule

PUBLIC WORKS FEES				
Fee #	Description	Adopted Fee Effective 4/1/2023	Unit	Notes
<b>PRECISE GRADING, MASS/ROUGH GRADING/STREET IMPROVEMENT, AND TRAFFIC SIGNAL PLANS</b>				
1	Small Projects, ADU's, revisions, etc.	\$250.00	Initial Deposit	All deposits listed are to be paid at time of first submittal.
2	\$7,500 - \$50,000 Valuation	\$1,700.00		
3	\$50,001 - \$200,000 Valuation	\$3,400.00		
4	\$200,001 - \$500,000 Valuation	\$7,000.00		
5	\$500,001 - \$1,000,000 Valuation	\$10,000.00		
6	\$1,000,001 & Up Valuation	\$11,000.00		

MAP/EASEMENT/LOT LINE ADJUSTMENT REVIEW				
1	Tract/Parcel Maps	\$9,000.00	Initial Deposit	All deposits listed are to be paid at time of first submittal. Fees will be charged for the review based on the actual time utilized by the City's Consultant reviewing the documents on an hourly basis plus the City's standard overhead.
2	Amending Maps (per tract/parcel)	\$3,500.00		
3	Certificates of Correction	\$1,000.00		
4	Lot line adjustments	\$3,000.00		
5	Certificates of Correction	\$1,500.00		
6	Abandonments	\$4,000.00		
7	Easement Dedications and Quit Claim Deeds	\$2,500.00		

LANDSCAPE FEES AND DEPOSITS				
1.a	Minor Landscape Plan/Revisions	\$250.00	Initial Deposit	All deposits listed are to be paid at time of first submittal. Fees will be charged for the review based on the actual time utilized reviewing the documents on an hourly basis plus the City's standard overhead.
1.b	Plan Checking - 5,000 - \$10,000	\$600.00		
1.c	Plan Checking - \$10,001 - \$50,000	\$2,500.00		
1.d	Plan Checking - \$50,001 - \$100,000	\$3,500.00		
1.e	Plan Checking - \$100,007 & Up	\$6,000.00		
2.a	Inspection Fees - \$0.00 - \$10,000.00	4% of valuation	Based on Approved Cost Estimate	
2.b	Inspection Fees - \$10,000.01 - \$100,000.00	\$125.00 + 3.3% of valuation		
2.c	Inspection Fees - \$100,000.01 & Up	\$1,140.00 + 2.2% of valuation		
3	Slopes	\$3.00 per s.f	Bond amounts will be based upon approved cost estimate or valuation using SF costs, whichever is less	
4	Parks, Parkways and Entries	\$4.00 per s.f		
5	Median and Quads	\$5.00 per s.f		
6	Flat, Common, Commercial and Industrial Areas	\$3.00 per s.f		



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<b>IMPROVEMENT PLAN CHECK AND INSPECTION (STREET, STORM DRAIN, TRAFFIC SIGNAL, ROUGH &amp; PRECISING GRADING, OTHER IMPROVEMENT PLANS)</b>				
1.a	Improvement Plan Check - \$0 - \$49,999.99	4.0% of approved cost estimate		\$250 Minimum for plan check fee. Bond amounts will be based on approved cost estimate.
1.b	Improvement Plan Check - \$50,000 +	\$250.00 + 3.5% of approved cost estimate		Bond amounts will be based on approved cost estimate.
2	Improvement Plan Revisions	Time & Material Hourly Rate		\$250 Minimum
3.a	Improvement Inspection: Minimum Inspection Fee	\$420.00		
3.b	Improvement Inspection	5.5% of approved cost estimate		Additional inspection fees may be charged for revisions that cause a change in the cost estimate exceeding \$5,000.
<b>Expedited Plan Check is available upon request at 1.5 times the standard Plan Check fees.</b>				
<b>WATER QUALITY MANAGEMENT PLAN REVIEW</b>				
1	Water Quality Management Plan (WQMP) Plan Check & Review. Preliminary and Final WQMPs	\$1,750.00	Per WQMP	For priority projects with structural best management practices (BMPs) which may include low impact development techniques and/or hydro-modification detention or infiltration facilities.
2	Educational/ Non-Priority Project WQMP Plan Check & Review	\$500.00	Per WQMP	For non-priority projects which primarily includes non-structural BMPs.
3	Food Service Establishment BMP Implementation Form	\$75.00	Per Processing	



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MISCELLANEOUS FEES				
1	Pre-Inspection	\$480.00		For all submittals requiring inspection, except for ADU/SFR.
2	Re-Inspection	\$315.00		If inspection is called for and contractor is not ready, the City Engineer or his designee may require payment of this fee prior to any further inspections.
3.a	Temporary Occupancy for Grading Permit Outstanding Work	\$15,000.00 Deposit plus \$250.00 Fee per 30-day period	Deposit Plus Fee of \$250	Refundable Security Deposit to Ensure Work is Completed
3.b	Temporary Occupancy for Non-Grading Permit Outstanding Work	\$10,000.00	Deposit	Refundable Security Deposit to Ensure Work is Completed
4	Investigation Fees Records Research	\$115.00	per hour	
5.a	Copies	\$0.25	per 8.5" X 11" sheet	Other hardcopy sheet sizes will require a bonded reprographics company, paid for by the document requestor, to make copies.
5.b	Copies	\$0.30	per 8.5" X 14" sheet	
5.c	Copies	\$0.40	per 11" X 17" sheet	
6	Scanning/Filing Fees	\$50.00	Each project plan set submitted	Precise Grade/Rough Grade/Improvement/Landscape/Traffic Signal Plans
7.a	Special Events Permits - Block Party	\$45.00/ \$500.00		\$45 base fee, \$500 fee if Special Event requires City Council Approval
7.b	Special Events Permits - Special Events	\$45.00/ \$500.00		\$45 base fee, \$500 fee if Special Event requires City Council Approval
8.a	Transportation Permits - Single Trip	\$16.00		Required doc: Certificate of Insurance \$1 million
8.b	Transportation Permits - Annual	\$90.00		Required doc: Certificate of Insurance \$1 million
9.a	Penalties: Valuation \$0 - \$200		4 X Regular Fee	
9.b	Penalties: Valuation \$201 +		3 X Regular Fee	
9.c	Penalties: Any use not covered		5% of construction costs	
9.d	Overtime Inspection		1.25 X Time and Materials rates	Minimum of 4 hours



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GRADING PLAN CHECK AND INSPECTION				
1.a	Plan Check Fee: SFR Addition/ADU/Slope Repair		\$250.00	
1.b	Plan Check Fee: 1 - 500 CY		\$400.00	
1.c	Plan Check Fee: 501 - 1,000 CY		\$175.00 + \$0.50/CY	
1.d	Plan Check Fee: 1,001 - 10,000 CY		\$605.00 + \$0.07/CY	
1.e	Plan Check Fee: 10,001 - 100,000 CY		\$1,055.00 + \$0.025/CY	
1.f	Plan Check Fee: 100,001 CY & Up		\$1,555.00 + \$0.02/CY	
2.a	Inspection Fee: Small project		\$280.00	
2.b	Inspection Fee: 1 - 500		\$485.00	
2.c	Inspection Fee: 501 - 1,000		\$165.00 + \$0.63/CY	
2.d	Inspection Fee: 1,001 - 10,000		\$710.00 + \$0.09/CY	
2.e	Inspection Fee: 10,001 - 100,000		\$1,275.00 + \$0.034/CY	
2.f	Inspection Fee: 100,001 & Up		\$2,400.00 + \$0.023/CY	
Cubic yardage fee is determined by the greater of cut or fill cubic yardage plus over-excavation cubic yardage on the approved grading plans and/or approved revisions.				
Grading bond to be based on \$1.75/CY x 0.3 + improvement costs + erosion control costs as determined by City's Engineer's Estimate Form.				

EROSION CONTROL/WATER QUALITY DEVICE PLAN CHECK AND INSPECTION			
1.a	Plan Check Fee: \$1 - \$10,000	4.8% of approved cost estimate	Minimum annual plan check fee is \$250.
1.b	Plan Check Fee: \$10,001 - \$50,000	4.8% of approved cost estimate	
1.c	Plan Check Fee: \$50,001 & Up	4.8% of approved cost estimate	
2.a	Inspection Minimum		\$595.00
2.b	Inspection Fee: \$1 - \$10,000	4.8% of approved cost estimate	
2.c	Inspection Fee: \$10,001 - \$50,000	\$360.00 + 4.8% of approved cost estimate	
2.d	Inspection Fee: \$50,001 & Up	\$1,550.00 + 2.7% of approved cost estimate	
Inspection and Plan Check fees for erosion control are required on an annual basis.			
No charge for single-family residential lot erosion control plan check and inspection associated with a current, valid grading permit.			



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<b>GEOTECHNICAL REPORT REVIEW</b>			
Deposits for Report reviews are to be paid at the time of report submittal. Unique, interim reports, and revision reports shall be determined on a project-by-project basis. Fees will be charged for the report review based on the actual time utilized by the City's Consultant reviewing the report on an hourly basis. Below is the required Initial Deposit:			
1.a	Simple Small Reports (ADU's ,SFR Additions, etc.)	\$250.00	Initial Deposit
1.b	Small Reports (SFR, Pavement Sections, etc.)	\$450.00	Initial Deposit
1.c	Typical Development Project Reports	\$1,700.00	Initial Deposit
1.d	Large/Complex Development Project Reports	\$2,500.00	Initial Deposit
<b>ENCROACHMENT PERMITS</b>			
Permit valid for 60 days unless otherwise noted on the permit. Certificate of Insurance required meeting the City's insurance requirements. Fees are calculated as the sum of the types and quantities of work below. Applicant shall provide types and quantities of work with permit application. <b>Inspection fees for inspections requested on weekends, holidays, between the hours of 4:00 p.m. and 7:00 a.m. Monday through Friday, are charged on an hourly rate with a minimum charge of 4 hours per day at 1.25 times the listed Time and Materials Hourly Rate.</b>			
1	Permit Issuance Fee		\$85.00
2	Access - Personal Homeowner		\$85.00
3	Access - Commercial		\$255.00
4	Temporary Fencing		\$170.00 + \$1.00/LF
5	Road Closure		\$1,700.00
6.a	Lane Closure - First Day		\$220.00
6.b	Lane Closure - Additional Day		\$85.00
7.a	Underground Utilities - Trenching 0 - 100 LF		\$220.00
7.b	Underground Utilities - Trenching 101 - 1,000 LF		\$220.00 + \$0.42/LF
7.c	Underground Utilities - Trenching 1,001 + LF		\$598.00 + \$0.40/LF
8	Aerial Utilities		\$200.00
9	Stockpiling/Storage		\$220.00 per week
10.a	Driveway Approaches - Residential First Driveway on a parcel		\$255.00
10.b	Driveway Approaches - Residential Additional Driveway		\$200.00
10.c	Driveway Approaches - Residential Relocated Driveway on same parcel		\$275.00
10.d	Driveway Approaches - Commercial & Industrial First Driveway		\$440.00
10.e	Driveway Approaches - Commercial & Industrial Additional Driveway		\$170.00
10.f	Driveway Approaches - Commercial & Industrial Relocated Driveway		\$700.00
11	Curb Cores		\$50.00 each core
12.a	Curb & Gutter 0 - 50 LF		\$220.00
12.b	Curb & Gutter 51 + LF		\$220.00 + \$0.25 per LF



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13.a	Sidewalks 0 - 50 SF	\$220.00	
13.b	Sidewalks 51 + SF	\$220.00 + \$0.36 per SF	
14.a	Paving 0 - 100 SF	\$400.00	
14.b	Paving 101 + SF	\$400.00 + \$0.11 per SF	
15.a	Slurry Seal 0 - 100 SF	\$380.00	
15.b	Slurry Seal 101 + SF	\$380.00 + \$0.06 per SF	
16	Parkway Culverts	\$800.00 each	
17.a	Storm Drain Entries - 0" - 17" diameter	\$690.00 each	
17.b	Storm Drain Entries - 18" - 48" diameter	\$1,000.00 each	
17.c	Storm Drain Entries - 49" + diameter	\$1,330.00 each	
18	Catch Basin	\$1,200.00 each	
19	Traffic Control	Time and Material hourly rate	Deposit required for the estimated time and materials as determined by Director of Public Works or City Engineer.
20	Street Curb Addressing	\$850.00	\$5,000 cash bond; permit for 30 days only
21	Haul Route	Time and Material hourly rate	2 hour minimum per day.
22	All other encroachments not listed	Time and Material hourly rate	Deposit required for the estimated time and material as determined by Director of PW or City Engineer.
23.a	Monitoring Wells - Drilling or Redrilling permit	\$725.00	\$5,000 cash bond required, proof of workers comp, certificate of insurance
24.b	Monitoring Wells - Annual Inspection Fee	\$260.00 per year	\$5,000 cash bond required, proof of workers comp, certificate of insurance

TIME AND MATERIALS HOURLY RATES			
1	Director of Public Works/Director of Public Services	\$250.00	per hour
2	City Engineer	\$245.00	per hour
3	Traffic Engineer	\$210.00	per hour
4	Assistant City Engineer	\$195.00	per hour
5	Transportation Analyst	\$130.00	per hour
6	City Inspector	\$170.00	per hour
7	Senior Engineering Technician	\$115.00	per hour
8	Administrative Assistant	\$85.00	per hour
9	Associate Engineer	\$165.00	per hour
10	All Consultant Services	Consultant invoice + 36% City overhead	
Expedited Plan Check is available upon request at 1.5 times the standard Plan Check fees. Unique or unusual projects, or any item that does not have a listed fee will be charged based on Time and Materials hourly rates.			