

RESOLUTION 23-03

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF MISSION VIEJO, CALIFORNIA AMENDING OR AUGMENTING THE CITY OF
MISSION VIEJO MASTER FEE SCHEDULE

A. Purpose and Intent of City Council:

1. The City Council of the City of Mission Viejo has previously established Management and Budget policies which set forth guidelines regarding revenue administration and the establishment of fees for services; and
2. All fees are set forth in a Master Fee Schedule, adopted, augmented and amended by the City Council; and
3. It is necessary and prudent to review all City fees on a periodic basis and adjust or augment them to ensure that they remain adequate to achieve stated city goals and objectives, while conforming to all legal requirements; and
4. The City has by use of a professional third-party firm, conducted a user fee study including an evaluation of staff involved, time estimates, development of fully burdened hourly rates, citywide overhead, and the calculation of full cost recovery; and
5. This City Council should find and determine that the proposed adjusted user and regulatory fees do not exceed the estimated reasonable costs of providing the services in accordance with California state law; and
6. This City Council finds that all required public notification in accordance with California State law was provided in advance of the public hearing at which these changes are to be considered; and
7. The City Council finds that it has considered amendments to the Master Fee Schedule at a public hearing on January 24, 2023, based on a detailed analysis of costs and city cost recovery policies, and has concluded both that the recommended and adopted revisions to the Master Fee Schedule satisfy all pre-conditions to adoption, conform to all applicable laws and are enacted for immediate use, pursuant to the specific terms of this Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MISSION VIEJO, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. In all respects as set forth in Part A, Purpose and Intent of City Council and further that Part A is hereby incorporated by reference herein.

SECTION 2. Fully Burdened Hourly Rates, as listed in the Comprehensive User Fee Study Report, Appendix B shall be effective April 1, 2023.

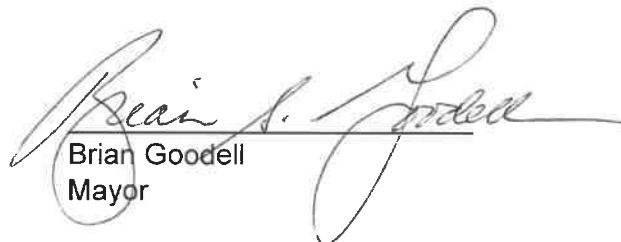
SECTION 3. Development related fees listed under the Building, Planning and Public Works, as listed in the Comprehensive User Fee Study Report, Appendix C shall be effective April 1, 2023.

SECTION 4. Fees for Animal Services, Community Relations and Library, as listed in the Comprehensive User Fee Study, Appendix C shall be effective July 1, 2023.

SECTION 5. The Master Fee Schedule may be updated annually, with fees based on a labor cost factor equal to the annual increase in personnel costs each fiscal year as determined as part of each budget adoption process. The new fees shall be rounded to the nearest \$1-\$5, as appropriate, but not over reasonable cost, and the updated Master Fee Schedule will be subject to approval by the City Council each year prior to implementation.

SECTION 6. This Resolutions actions and the adoption of the Resolution are hereby found to be exempt from the California Environmental Quality Act of 1970 as amended as no foreseeable impacts on the environment will occur as a result of fee revisions.

PASSED, APPROVED, AND ADOPTED this 24th day of January, 2023.



Brian Goodell
Mayor

I hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Mission Viejo at a regularly scheduled meeting thereof, held on the 24th day of January, 2023, by the following vote of the Council:

AYES: Goodell, Kelley, Ruesch, and Vasquez
NOES: Bucknum
ABSENT: None



Kimberly Schmitt
City Clerk