

CITY OF MISSION VIEJO
SALARY SCHEDULE
EFFECTIVE JULY 1, 2024 - ADOPTED JUNE 25, 2024

Full-Time Equivalent (FTE) Classifications	FLSA Status	Salary Range No.	Hourly Salary Range		Effective Date	Council Mtg. Date	Reso. Number
Accountant	Exempt	A366	32.31	46.98	07/01/24	06/25/24	24-29
Accounting Clerk	Non-Exempt	A280	23.16	33.67	07/01/24	06/25/24	24-29
Accounting Technician	Non-Exempt	A308	25.66	37.31	07/01/24	06/25/24	24-29
Acting Appointment	Non-Exempt/Exempt	0	16.00	119.15	07/01/24	06/25/24	24-29
Administrative Assistant I	Non-Exempt	B323	26.03	37.86	07/01/24	06/25/24	24-29
Administrative Assistant II	Non-Exempt	B328	27.33	39.75	07/01/24	06/25/24	24-29
Administrative Services Analyst	Exempt	E408	38.82	55.78	07/01/24	06/25/24	24-29
Administrative Services Manager	Exempt	E496	60.20	86.51	07/01/24	06/25/24	24-29
Animal Care Technician	Non-Exempt	C300	23.60	34.34	07/01/24	06/25/24	24-29
Animal Control Officer	Non-Exempt	C346	29.06	42.28	07/01/24	06/25/24	24-29
Animal Control Officer Trainee	Non-Exempt	C345	27.61	40.17	07/01/24	06/25/24	24-29
Animal Services Coordinator	Exempt	C379	34.29	49.89	07/01/24	06/25/24	24-29
Animal Services Manager	Exempt	E496	60.20	86.51	07/01/24	06/25/24	24-29
Animal Services Representative	Non-Exempt	C300	23.60	34.34	07/01/24	06/25/24	24-29
Animal Services Supervisor	Exempt	C424	42.86	62.36	07/01/24	06/25/24	24-29
Animal Services Volunteer Coordinator	Exempt	C368	31.97	46.51	07/01/24	06/25/24	24-29
Assistant City Clerk	Exempt	E408	38.82	55.78	07/01/24	06/25/24	24-29
Assistant City Engineer	Exempt	E476	54.48	78.30	07/01/24	06/25/24	24-29
Assistant City Manager	Exempt	I564	87.38	124.57	07/01/24	06/25/24	24-29
Assistant City Manager/Director of Public Services	Exempt	I564	87.38	124.57	07/01/24	06/25/24	24-29
Assistant Engineer	Exempt	E408	38.82	55.78	07/01/24	06/25/24	24-29
Assistant Information Technology Analyst	Exempt	E390	35.48	50.98	07/01/24	06/25/24	24-29
Assistant Planner	Exempt	D355	30.29	44.22	07/01/24	06/25/24	24-29
Associate Engineer	Exempt	E438	45.08	64.78	07/01/24	06/25/24	24-29
Associate Information Technology Analyst	Exempt	E408	38.82	55.78	07/01/24	06/25/24	24-29
Associate Planner	Exempt	D388	35.74	52.17	07/01/24	06/25/24	24-29
City Clerk	Exempt	E496	60.20	86.51	07/01/24	06/25/24	24-29
City Manager	Exempt	CM01	125.39	137.02	07/01/24	06/25/24	24-29
Code Enforcement Officer	Non-Exempt	F343	29.25	42.53	07/01/24	06/25/24	24-29
Code Enforcement Supervisor	Exempt	F408	40.38	58.72	07/01/24	06/25/24	24-29
Community Outreach Specialist	Non-Exempt	F377	34.52	50.19	07/01/24	06/25/24	24-29
Community Outreach Supervisor	Exempt	F408	40.38	58.72	07/01/24	06/25/24	24-29
Community Relations Specialist	Non-Exempt	K366	31.52	45.54	07/01/24	06/25/24	24-29
Community Services Coordinator	Exempt	J338	27.31	39.73	07/01/24	06/25/24	24-29
Community Services Manager	Exempt	E476	54.48	78.30	07/01/24	06/25/24	24-29

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Full-Time Equivalent (FTE) Classifications	FLSA Status	Salary Range No.	Hourly Salary Range		Effective Date	Council Mtg. Date	Reso. Number
Community Services Specialist	Non-Exempt	J300	23.22	33.77	07/01/24	06/25/24	24-29
Community Services Supervisor	Exempt	E390	35.48	50.98	07/01/24	06/25/24	24-29
Cultural Arts & Library Services Manager	Exempt	E496	60.20	86.51	07/01/24	06/25/24	24-29
Department Assistant	Non-Exempt	B270	22.26	32.37	07/01/24	06/25/24	24-29
Deputy Director of Public Works/City Engineer	Exempt	E501	63.21	90.84	07/01/24	06/25/24	24-29
Development Manager/City Landscape Architect	Exempt	E496	60.20	86.51	07/01/24	06/25/24	24-29
Director of Administrative Services/City Treasurer	Exempt	I545	75.98	108.32	07/01/24	06/25/24	24-29
Director of Animal Services	Exempt	I545	75.98	108.32	07/01/24	06/25/24	24-29
Director of Community Development	Exempt	I545	75.98	108.32	07/01/24	06/25/24	24-29
Director of Community Relations	Exempt	I526	69.14	98.57	07/01/24	06/25/24	24-29
Director of Information Technology	Exempt	I545	75.98	108.32	07/01/24	06/25/24	24-29
Director of Library and Cultural Services	Exempt	I526	69.14	98.57	07/01/24	06/25/24	24-29
Director of Public Services	Exempt	I545	75.98	108.32	07/01/24	06/25/24	24-29
Director of Public Works	Exempt	I545	75.98	108.32	07/01/24	06/25/24	24-29
Director of Recreation and Community Services	Exempt	I526	69.14	98.57	07/01/24	06/25/24	24-29
Emergency Services Manager	Exempt	E476	54.48	78.30	07/01/24	06/25/24	24-29
Engineering Technician	Non-Exempt	J341	28.75	41.82	07/01/24	06/25/24	24-29
Executive Administrative Assistant	Non-Exempt	B373	31.57	45.91	07/01/24	06/25/24	24-29
Executive Coordinator	Exempt	B385	34.72	50.51	07/01/24	06/25/24	24-29
Facilities Maintenance Specialist	Non-Exempt	N389	35.24	51.32	07/01/24	06/25/24	24-29
Facilities Maintenance Technician	Non-Exempt	N361	30.64	44.63	07/01/24	06/25/24	24-29
Facilities Maintenance Worker	Non-Exempt	N341	24.51	35.70	07/01/24	06/25/24	24-29
Human Resources Analyst	Exempt	E408	38.82	55.78	07/01/24	06/25/24	24-29
Human Resources Manager	Exempt	E496	60.20	86.51	07/01/24	06/25/24	24-29
Human Resources Technician	Non-Exempt	E359	31.05	44.62	07/01/24	06/25/24	24-29
Information Technology Manager	Exempt	E496	60.20	86.51	07/01/24	06/25/24	24-29
Information Technology Specialist	Exempt	K418	39.40	56.93	07/01/24	06/25/24	24-29
Information Technology Technician	Non-Exempt	K366	31.52	45.54	07/01/24	06/25/24	24-29
Junior Accountant	Non-Exempt	A329	29.08	42.28	07/01/24	06/25/24	24-29
Librarian I	Exempt	L329	27.20	39.56	07/01/24	06/25/24	24-29
Librarian II	Exempt	L349	30.06	43.71	07/01/24	06/25/24	24-29
Library & Cultural Services Administrator	Exempt	E438	45.08	64.78	07/01/24	06/25/24	24-29
Library & Cultural Services Coordinator	Non-Exempt	J338	27.31	39.73	07/01/24	06/25/24	24-29
Library & Cultural Services Supervisor	Exempt	E390	35.48	50.98	07/01/24	06/25/24	24-29
Library Assistant	Non-Exempt	L304	23.75	34.54	07/01/24	06/25/24	24-29

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SALARY SCHEDULE
EFFECTIVE JULY 1, 2024 - ADOPTED JUNE 25, 2024

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Library Clerk	Non-Exempt	M268	20.29	26.87	07/01/24	06/25/24	24-29
Library Services Manager	Exempt	E476	54.48	78.30	07/01/24	06/25/24	24-29
Management Analyst	Exempt	E408	38.82	55.78	07/01/24	06/25/24	24-29
Marketing Graphics Designer	Exempt	E438	45.08	64.78	07/01/24	06/25/24	24-29
Payroll and Accounting Technician	Non-Exempt	A328	27.01	39.28	07/01/24	06/25/24	24-29
Planning and Economic Development Assistant	Exempt	D355	30.29	44.22	07/01/24	06/25/24	24-29
Planning and Economic Development Associate	Exempt	D388	35.74	52.17	07/01/24	06/25/24	24-29
Planning and Economic Development Manager	Exempt	E496	60.20	86.51	07/01/24	06/25/24	24-29
Planning Technician	Non-Exempt	D322	25.75	37.59	07/01/24	06/25/24	24-29
Programs & Outreach Librarian	Non-Exempt	L329	27.20	39.56	07/01/24	06/25/24	24-29
Public Services Manager	Exempt	E496	60.20	86.51	07/01/24	06/25/24	24-29
Public Services Supervisor	Non-Exempt	N417	40.53	59.02	07/01/24	06/25/24	24-29
Public Works Inspector I	Non-Exempt	N361	30.64	44.63	07/01/24	06/25/24	24-29
Public Works Inspector II	Non-Exempt	N389	35.24	51.32	07/01/24	06/25/24	24-29
Risk Management Administrator	Exempt	E438	45.08	64.78	07/01/24	06/25/24	24-29
Senior Accountant	Exempt	A404	38.77	56.38	07/01/24	06/25/24	24-29
Senior Accounting Clerk	Non-Exempt	A301	24.38	35.45	07/01/24	06/25/24	24-29
Senior Accounting Technician	Non-Exempt	A328	27.01	39.28	07/01/24	06/25/24	24-29
Senior Administrative Assistant	Non-Exempt	B333	28.70	41.74	07/01/24	06/25/24	24-29
Senior Animal Care Technician	Non-Exempt	C321	26.23	38.16	07/01/24	06/25/24	24-29
Senior Animal Control Officer	Non-Exempt	C379	34.29	49.89	07/01/24	06/25/24	24-29
Senior Animal Services Representative	Non-Exempt	C321	26.23	38.16	07/01/24	06/25/24	24-29
Senior Code Enforcement Officer	Non-Exempt	F377	34.52	50.19	07/01/24	06/25/24	24-29
Senior Community Relations Specialist	Exempt	K381	36.25	52.37	07/01/24	06/25/24	24-29
Senior Department Assistant	Non-Exempt	B299	23.43	34.07	07/01/24	06/25/24	24-29
Senior Engineering Technician	Non-Exempt	J374	33.93	49.35	07/01/24	06/25/24	24-29
Senior Human Resources Analyst	Exempt	E438	45.08	64.78	07/01/24	06/25/24	24-29
Senior Information Technology Specialist	Exempt	K433	45.31	65.47	07/01/24	06/25/24	24-29
Senior Librarian	Exempt	L385	36.07	52.46	07/01/24	06/25/24	24-29
Senior Library Assistant	Non-Exempt	L323	26.38	38.37	07/01/24	06/25/24	24-29
Senior Management Analyst	Exempt	E438	45.08	64.78	07/01/24	06/25/24	24-29
Senior Payroll & Accounting Technician	Non-Exempt	A337	28.43	41.34	07/01/24	06/25/24	24-29
Senior Planner	Exempt	D421	42.17	61.56	07/01/24	06/25/24	24-29
Senior Public Services Contracts Administrator	Non-Exempt	N389	35.24	51.32	07/01/24	06/25/24	24-29
Senior Public Services Supervisor	Non-Exempt	N422	42.56	61.97	07/01/24	06/25/24	24-29

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Senior Public Works Inspector	Non-Exempt	N417	40.53	59.02	07/01/24	06/25/24	24-29	
Traffic/Transportation Engineer	Exempt	E476	54.48	78.30	07/01/24	06/25/24	24-29	
Transportation Analyst	Exempt	E408	38.82	55.78	07/01/24	06/25/24	24-29	
Treasury Analyst	Exempt	E408	38.82	55.78	07/01/24	06/25/24	24-29	
Treasury Assistant	Non-Exempt	E359	31.05	44.62	07/01/24	06/25/24	24-29	
Hourly/Seasonal/Temporary Classifications	FLSA Status	Salary Range No.	Hourly Salary Range		Effective Date	Council Mtg. Date	Reso. Number	
Assistant Library Clerk	Non-Exempt	M229	17.64	21.49	07/01/24	06/25/24	24-29	
Community Outreach Coordinator	Non-Exempt	J235	26.77	38.93	07/01/24	06/25/24	24-29	
Community Services Facility Leader	Non-Exempt	H227	20.28	24.18	07/01/24	06/25/24	24-29	
Community Services Leader	Non-Exempt	H189	16.76	19.98	07/01/24	06/25/24	24-29	
Community Services Program Assistant	Non-Exempt	H227	20.28	24.18	07/01/24	06/25/24	24-29	
Facilities Maintenance Assistant	Non-Exempt	N256	22.06	32.13	07/01/24	06/25/24	24-29	
Human Resources Coordinator	Non-Exempt	J235	26.77	38.93	07/01/24	06/25/24	24-29	
Intern	Non-Exempt	B256	21.14	30.75	07/01/24	06/25/24	24-29	
Junior Systems Administrator	Non-Exempt	K352	29.94	43.26	07/01/24	06/25/24	24-29	
Kennel Aide	Non-Exempt	C262	21.24	30.91	07/01/24	06/25/24	24-29	
Library Page I	Non-Exempt	M189	16.00	18.61	01/01/24	02/27/24	24-05	
Library Page II	Non-Exempt	M194	16.80	19.54	07/01/24	06/25/24	24-29	
Library Specialist	Non-Exempt	L280	20.19	29.36	07/01/24	06/25/24	24-29	
Lifeguard	Non-Exempt	H208	18.44	21.98	07/01/24	06/25/24	24-29	
Office Assistant	Non-Exempt	B256	21.14	30.75	07/01/24	06/25/24	24-29	
On-Call Librarian	Non-Exempt	L323	26.38	38.37	07/01/24	06/25/24	24-29	
Public Information Specialist	Non-Exempt	E458	47.33	68.02	07/01/24	06/25/24	24-29	
Reserve Animal Control Officer	Non-Exempt	C313	26.15	38.05	07/01/24	06/25/24	24-29	
Reserve Animal Control Officer Trainee	Non-Exempt	C311	24.84	36.15	07/01/24	06/25/24	24-29	
Senior Community Services Leader	Non-Exempt	H208	18.44	21.98	07/01/24	06/25/24	24-29	
Senior Lifeguard	Non-Exempt	H227	20.28	24.18	07/01/24	06/25/24	24-29	
Systems Administrator	Non-Exempt	K404	37.43	54.08	07/01/24	06/25/24	24-29	
Temporary Employee	Non-Exempt/Exempt	0	16.00	119.15	07/01/24	06/25/24	24-29	
Elected Officials	Monthly Salary	Effective Date	Council Meeting Date			Ordinance Number	Per CDA Meeting	Effective Date
City Council Member	\$1,000	11/19/2008	10/20/2008			08-272	\$30	07/05/05