



BOOTH APPLICATION

City of Mission Viejo
Attn: Michelle Tortuya
200 Civic Center Mission Viejo, CA 92691
symphonybooth@cityofmissionviejo.org
949-470-3056

The undersigned hereby agrees to exhibit at the Symphony in the Cities featuring the Pacific Symphony, on **Saturday, August 3, 2024** at Oso Viejo Park. Booth space is limited; once the allotment is full, no further applications will be accepted. **Applications must be received by Friday July 12.**

PLEASE PRINT CLEARLY

Representative Name: _____ Booth Activity: _____

Booth Sign: _____
(Print Organization Name and Booth Activity as you would like it to appear on the Booth Sign)

Organization Website: _____

Address: _____ City/State/Zip: _____

Contact Phone No.: _____
 Cell Home Office

Email Address: _____

Name and Cell Phone or Contact No. for day of Festival: _____

Emergency Contact Name & Phone No. (Required): _____

CATEGORY (Please check all that apply)

Non-profit 501c3 Art Group Educational/School Church Other: _____

EACH PERSON WORKING THE EVENT MUST SIGN THIS AGREEMENT, ATTACH ADDITIONAL COPIES AS NEEDED.

WAIVER, RELEASE, HOLD HARMLESS, AND AGREEMENT NOT TO SUE

I fully understand that my participation/my organization's participation in the Symphony in the Cities/Prelude in the Park event (hereinafter "event") exposes me/us to the risk of personal injury, death, communicable diseases, illnesses, viruses, or property damage/loss. I hereby release, discharge and agree not to sue the City of Mission Viejo for any injury, death, or damage to or loss of personal property arising out of, or in connection with, my participation in the **Symphony in the Cities on August 3, 2024**, from whatever cause, including the active or passive negligence of the City of Mission Viejo or any other participants in the **Symphony in the Cities**. The parties to this agreement understand that this document is not intended to release any party from any act or omission of "gross negligence," as that term is used in applicable case law and/or statutory provision. In consideration for being permitted to participate in this event, I hereby agree for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of Mission Viejo from any and all claims, demands, actions or suits arising out of or in connection with my participation in the **Symphony in the Cities/Prelude in the Park** event.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL.

Signature: _____ Date: _____

Organization Representative (Print Name) _____

Business/Organization Name: _____



Application (continued)

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Application Deadline is Friday July 12

This year's theme is "Outer Space - Cosmic Adventure Awaits." Event colors are Navy Blue, Aqua, and Yellow. All organizations must decorate their booths and/or provide an activity which ties into this theme. Please describe your theme incorporation plans in the description space below.

BOOTH REQUIREMENTS

- # _____ 10' x 10' EZ-up placed on the Village Green Limited Electricity, check if needed
- # _____ 8' table with tablecloth (3 maximum) Water supply, check if needed
- # _____ chairs

Booth Sign:

*(Print **Organization Name** and **Booth Activity** as it should appear on the booth sign)*

- Location will be determined after the site plan is created; booth assignment will be given at time of check-in.
- **Check-in begins August 3 at 2 pm. — groups must be in booths by 3 pm.**
- **Booth must be staffed during Prelude in the Park from 4 pm. to 6:30 pm.**
- Food is available for purchase.
- Loading and unloading area only, no reserved parking.

Description of activity and/or theme of your booth *(required)*:

Names of staff in booth *(each person working the event must sign the **Release, Hold Harmless, and Agreement Not to Sue** form)*:
