

City of Mission Viejo

Transient Occupancy Tax Return

Treasury Department

Remittance should be payable to **City of Mission Viejo**
200 Civic Center, Mission Viejo, CA 92691

Tax is due at the end of the month following the quarterly reporting period

Reporting Period (Months)

- | | | |
|--|----------|----------|
| 1. Gross Rent for Occupancy of Rooms | | \$ _____ |
| 2. Rent upon which no tax was collected for (a) occupancy by permanent residents and/or (b) period of occupancy over 30 days by written agreement. (If none, enter "none") | \$ _____ | |
| 3. Exemptions (Sec. 3.25.040) (If none, enter "none") | \$ _____ | |
| 4. Total Allowable Deductions (Total of Lines 2 & 3) | | \$ _____ |
| 5. Taxable Rents: (Line 1 Minus Line 4) | | \$ _____ |
| 6. Tax: 8% of Line 5 | | \$ _____ |
| 7. Credits | | \$ _____ |
| 8. Tax Payable with this return (Line 6 Minus Line 7) | | \$ _____ |
| 9. Penalty, if applicable (Sec. 3.25.080) | | \$ _____ |
| 10. Interest, if applicable (Sec. 3.25.080) | | \$ _____ |
| 11. Total Amount Due (Total of Lines 8, 9 & 10) | | \$ _____ |

I declare, under penalty of perjury, that to the best of my knowledge and belief, the statements herein are true and correct.

HOTEL _____
Signed _____
Title _____
Contact _____