



Small Business Grant Relief Program

About Supervisor Lisa Bartlett Fifth District



Supervisor Lisa Bartlett serves as Fifth District Supervisor for the County of Orange representing the 650,000 residents in south Orange County.

The Fifth District encompasses the cities of Aliso Viejo, Dana Point, Laguna Beach, Laguna Hills, Laguna Niguel, Laguna Woods, Lake Forest, Mission Viejo, Rancho Santa Margarita, San Clemente, San Juan Capistrano, portions of Irvine, as well as the unincorporated areas of Coto de Caza, Emerald Bay, Ladera Ranch, Las Flores, Rancho Mission Viejo, Stonecliffe, and Wagon Wheel.

About the Grant Program



The Small Business Grant Relief Program will support small businesses and organizations impacted by COVID-19 in Orange County Supervisorial District Five. Grants up to \$10,000 will be available to eligible small businesses and non-profits within the district.

Grant Update

Small businesses and non-profits who applied during the original application window of June 22nd – June 28th at 5:00 p.m., which is now referred to as 'Round 1', are now in the screening/approval process with funding to be distributed starting July 6th. If a randomized drawing is necessary for any city oversubscribed, it will be held this Friday, July 3rd.

With funding still available, the application portal remained open until Sunday, July 5th at 5:00 p.m. Applications received between Sunday, June 28th at 5:01 p.m. and the close of the application period on the 5th will be known as 'Round 2'. These applications will be screened/approved during the week of July 6th with funding to be distributed starting July 13th.

With ongoing grant fund capacity, the District 5 Small Business Grant Relief Program application deadline has been extended to **Sunday, July 19, 2020 at 5:00 p.m. or when each city allocation is exhausted**, whichever occurs first. This extension will provide additional time for small businesses and non-profits to apply for grants up to \$10,000.



Update II | Beginning on Sunday July 5th at 5:01 p.m., applications will continue to be accepted on a first come, first funded basis (within each city's allocation). The program will permanently **close on July 19 at 5:00 p.m. or when each city allocation is exhausted, whichever occurs first.**



Eligibility

Applicant Eligibility

- Must be a for-profit business* or non-profit organization*
- Must have been affected by COVID-19
- Home based businesses are not eligible
- Small business must have no more than 25 employees (FTE)
- Independent contractors and sole proprietors are eligible
- Must be located within Orange County's Fifth District
- Business must provide proof of operations for the past 12 months in a city or unincorporated community within the Fifth District
- Small businesses and non-profits who received prior Federal and state disaster funding are eligible, however funding must be used on alternative eligible expenses

* In order to qualify, businesses or non-profit organizations must be eligible to receive federal funding.



Criteria

The business applicant must prove that their business has been affected by COVID-19 in at least one of the following ways:

- Sales from the business are down 25% or more compared to the previous three months. (Prior to March 1, 2020)
- The business has had to lay off at least one of its employees (full or part time)
- The business was forced to shut down by the state or local government.



Grant Selection

The randomized selection will be broken down by city, within the Fifth Supervisorial district, with one allocation to account for the portions of Irvine and unincorporated communities. The total value of grant awards will be based on the percentage of population of each city/unincorporated area. Grant disbursements will be based on an 80% for-profit and 20% non-profit basis.



Use of Funding

Businesses and non-profits may apply for up to \$10,000 in funding for use on the following eligible expenses:

Rent, payroll (as long as PPP funding was not received or has been exhausted) utilities, insurance, accounts payable, personal protective equipment (PPE) and inventory. Businesses must be able to show proof of how funds were spent.

Need Help? Contact the SBDC!

The Small Business Development Center (SBDC) can help you with your application and help awardees with additional funding requirements - at no cost.



Contact Us at 1-800-616-7232 or visit us online to book an appointment at: ociesmallbusiness.org

For more information or to submit an application, visit <https://mainstreetlaunch.org/orange-county-relief/>

For assistance in completing the application in any language other than English, please call 714-480-6500