

■ The City of Mission Viejo

LIBRARY & CULTURAL SERVICES TEEN VOLUNTEER APPLICATION



Must be 15 years old to volunteer. Completed applications may be returned at any library service desk or emailed to: libvolunteers@cityofmissionviejo.org

To apply for a Library & Cultural Services volunteer position, complete all questions.

Name: Date of Birth:

Address:

City: State: Zip Code:

Phone: E-Mail:

Emergency Contact:

Relationship to volunteer: Phone:

Are you willing to commit to a 2-hour shift per week for one-year? (circle one) Yes | No

Educational and/or Professional Background:

Volunteerism Experience:

Other Experience - List any skills and talents you have that would be helpful in determining placement in a volunteer position.

Limitations - List any allergies, physical conditions, scheduling. etc.

Continue application on next page

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Please indicate with an "X" the days and times you are available to volunteer.

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Mornings: 10 am-Noon							
Afternoons: Noon-2 pm							
Mid-Afternoons: 2-4 pm							
Late-Afternoons: 4-6 pm							
Evenings:6-8 pm							

References: List the names and contact information for two references who are not officially connected with the City.

Reference 1 Name :

Phone: E-Mail:

Reference 2 Name :

Phone: E-Mail:

Volunteer Positions - Check all that you are interested in:

- Computers/Technology
- Library Operations
- Cultural Arts/Library Events
- Passport Acceptance Office
- Library Craft/Activities Prep
- Photography
- Library Marketing
- Other: _____

Continue application on next page

OFFICE USE ONLY:

Received Date ___/___/___ Orientation Date ___/___/___ DOJ: ___/___/___

Assigned: _____ Start Date: ___/___/___

Entered in Volgistics by: _____ Date: ___/___/___

Numeric Volgistics PIN: ___ ___ ___ ___ ___ (4 or 5 digits only please)

WAIVER, RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE

I hereby choose to participate in the City of Mission Viejo Volunteer Program. I am aware that this volunteer assignment may present risk of personal injury, death, communicable diseases, illnesses, viruses, and/or property loss or damage. I hereby acknowledge that I am voluntarily participating as a volunteer for the City and agree to assume any such risks. I hereby acknowledge that as a volunteer for the City of Mission Viejo ("the City") in the capacity of Library and Cultural Services Volunteer, I am not an employee of the City, but that I am covered under the City's workers' compensation plan since the City has adopted a resolution extending workers' compensation coverage to certain volunteers in specified categories pursuant to Labor Code Section 3363.5.

As a volunteer who is covered under the City's workers' compensation plan, I expressly agree and acknowledge that workers' compensation is my exclusive remedy for any injury suffered while performing said volunteer duties, and that I cannot and will not seek to bring any other claim or action of any type whatsoever against the City, its officers, officials, employees, agents, and other volunteers.

I hereby irrevocably give consent to the City, its employees, officers, officials, agents, and representatives to use, authorize and assign unlimited permission to use, post, publish, and republish for any purpose whatsoever by the City, or anyone authorized by the City, any and all video and/or photographs which the City, its employees, officers, officials, agents, or representatives have taken of me, negative or positive, without further compensation to me. All video and photographs, including negatives, prints and digital storage of such shall constitute the property of the City.

Date:

Signature:

Parent or Guardian Signature (if minor):

Parent or Guardian Printed Name:

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Mission Viejo Library
100 Civic Center | Mission Viejo, CA 92691
cmvl.org

For more information on teen volunteer opportunities call 949-470-8488
or email: libvolunteers@cityofmissionviejo.org